



The Planning & Zoning Resource Corporation

100 Northeast 5th Street • Oklahoma City, Oklahoma 73104
Telephone (405) 840-4344 Fax (405) 516-6686

ZONING REPORT REQUEST FORM

RETURN TO ORDERS@PZR.COM OR VIA FAX TO 405-516-6686

*****We will confirm receipt of your order via email within 24-48 hours.

TYPE OF SERVICE NEEDED: _____ **PZR REPORT™**

_____ **Document Acquisition Package to include:**
(please indicate which documents are needed)

- **Zoning Verification Letters** _____
- **Building and Zoning Code Violation Letters** _____
- **Certificates of Occupancy** _____
- **Building Permits** _____
- **Variances, Special Use Permits or Conditional Use Permits** _____
- **Planned Unit Developments** _____
- **Site Plans** _____
- **Zoning Codes** _____

_____ **ESR REPORT**

Date Ordered _____

Date Due _____

Property Name _____

Property Address(required) _____

City, State(required) _____

Legal Description/Lot & Block (please provide if available) _____

Property Use (required) ___ Office ___ Multi-Family ___ Auto ___ Motel/Hotel
 ___ Retail ___ Shop Center ___ Healthcare
 ___ Warehouse ___ Manufacturing ___ Other: _____

****please include rent roll, if applicable, with order form

Lender/Company Name, Phone Number & Fax Number

Name & Address of Firm/Company Ordering Report (required)

Firm/Company Contact Person, Phone Number & Fax Number & Email Address (required)

Party Responsible for Payment: Firm/Company, Contact Name, Address & Phone Number & Email (required)

Survey Information (required, we cannot provide a report without a survey):

Existing Survey Available ___yes ___no Updated Survey Ordered ___yes; date due _____ or ___no

Please note: Payment for services is due at closing or within 30 days of the date of the invoice, whichever is sooner. For any sites cancelled prior to the issuance of the Report, PZR will invoice for out-of-pocket expenses. Sites cancelled after completion of the Report will be invoiced in full.